

Government of Nepal  
**Ministry of Science and Technology**  
Singha Durbar, Kathmandu, Nepal

**Guidelines for the Research Grants applicants fiscal year 2073/74.**

The funding is available for works related to the research, innovation and promotion of science and technology and proposal can be submitted by any Nepali citizen, however, qualified experts working in the field and affiliated to a government recognized institutions are especially encouraged.

The proposal should focus on works, which directly or indirectly benefits our national interest.

A Technical Committee formed by the Ministry will review all proposals for eligibility and the ministry reserves the right to request any additional programmatic and/or financial information regarding the proposal. The evaluation criteria are:

- Relevancy in the field of science and technology
- General experience of the applicant / team
- Experience in similar work
- Works in hand
- Equipment and facilities
- Commitment of code of ethics

The effective date of implementation of the project will be the date of signing the award letter by the Ministry and the Principal Researcher, who should preferably be a permanent staff of a government, recognized institution.

Those who have not cleared any earlier assignments from the Ministry must complete the earlier one and get clearance to get new award.

No duplication of the research is allowed. If the proposal is part of a program or a co-funded work it should be clearly stated.

Any outcome of the work may not be published without prior approval of the Ministry. In all such publications the Ministry must be duly acknowledged.

Documents required are:

- Technical and financial proposal with covering letter
- Name, title and designation of Principal Investigator

- Declaration of the head of institution, if applicable
- Name, title and designation of co-investigator (s) (if any)/ other experts responsible for the proposed research
- Joint venture agreement, if applicable
- Contract agreement of expert, if applicable
- Relevant works carried out in the last five years
- Curriculum vitae of purposed professional experts and supporting staff
- List of publications in the related field
- Any relevant supporting documents

For any further information, contact:

Mrs. Kalpana Shrestha

Mr. Dinesh Humagain

Phone: +977-1-4211755, 9841538783,9841467804, Fax: +977-1-4418191

Website: [www.most.gov.np](http://www.most.gov.np). E-mail infor@most.gov.np

The proposal must be in a standard format and include the following topics which may vary slightly depending upon the nature of proposed work.

**Title:**

The title should be concise yet clear and informative without acronyms / abbreviations and in about 15 words.

**Summary:**

Provide a brief description of the proposed study in within 100 words.

**Introduction:**

Start with general level with introductory remarks before going into the details of the specific research. Provide a frame of reference, a definition, or a discussion of the significance of the topic in the field. Provide a statement of the question, issue or general problem that you are examining. Also include a brief literature review of relevant work, emphasizing pertinent findings or theories that contributed to your interest in the problem.

**Statement of the problem****Literature Review****Rational/Justification****Research Design and Methodology:**

Describe in detail how the work will be carried out. Explain the details of your methods. Based on your research design and approach or the problem this section should explain: how the measurements are made; the types of sources used (primary or secondary texts, interviews, surveys, personal notes, etc.); how the research subjects and study site are selected; a model of survey questionnaire; an explanation of statistics used; theoretical background; experimental arrangements; mode of study conduction and/or delivery, etc. Explain any limitations that your study has in terms of the reliability and applicability of the results. Provide appropriate diagrams, charts, and illustrations.

**Expected Results / Outcome and discussion:**

Describes the expected findings based on the proposed work. Explain how the results of the work will be interpreted and / or analyzed.

**Plan for Dissemination of Research Results****Time Plan:**

Detail time plan and the expected progress of the work must be provided.

**Financial requirement:**

Detail of financial requirement must be provided (e.g., Instrumentation, Remuneration, Travel expenses, Lab equipment, etc.) and the amount requested from the Ministry must be clearly indicated including for what purposes will it be used.

Explanation and justification of budget items

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

*(Use additional sheet if necessary)*

**Bibliography:**

Provide complete and detail list of references cited in a standard format.